PROPOSAL

**Human Resource and Provident Found System**

SUBMITTED TO: BANGLADESH FIRE SERVICE AND CIVIL DEFENCE

**SUBMITTED BY: INFINITY IDEA EXPLORE**

**BANGLADESH FIRE SERVICE AND CIVIL DEFENCE**

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### Company Data Sheet

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| --- | --- | --- |
| 1. | Name of the Company: | Infinity Idea Explore |
| 2. | Business: | Infinity Idea Explore is an intelligent business solution & service provide established by highly experienced, skilled and certified IT Professional to offer Business Application, Web Development , Software Development, Security System and other IT solutions worldwide. All Our dedicated stuff has strong analytical, logical and pragmatic knowledge to provide the best solution and deliver application as per schedule. We provide the entire solutions at the lowest possible price. iiExplore specialized in Web Development & Surveillance Security (CCTV Cameras, IP Cameras). |
| 3. | Experience in Software Development: | We have more than 3 years of experience working with "Web Technologies”. We have mastered the Asp.Net technology [MCPD, MCTS] for developing dynamic web sites & web application. We have developed over 270 websites & 7 Software Application developing with tools and languages as C# , ASP.NET , PHP, WORDPRESS, MVC3/4 , Entity Framework, Telerik Extensions , Kendo UI , HTML5, Java-Script, CSS2-3. Developing packages (Flash, Dreamweaver, Illustrator, and Photoshop). My core competency lies in complete end-end management of a new website development project, and I am seeking opportunities to build websites from the ground up for you or your business. |
| 4. | Date of Establishment: | January 03-2011 |
| 6. | Address: | Infinity Idea Explore Mirpur-10 ,Dhaka ,Bangladesh Email :  mailto@iiexplore.com Mobile :  +880 1716 115262 |
| 7. | Contact Details: | Email :  mailto@iiexplore.com Mobile :  +880 1716 115262 |
| 8. | Resource Persons: | 4 Key Resource Persons Microsoft Certified Technology Specialist |
| 9. | Contact Persons: | A.M. Mahin |
| 10. | E-mails: | mailto@iiexplore.com |
| 11. | Resource of Developer: | 5 |
| 12. | Working Partnership with Foreign Companies: | n/a |
| 13. | No of Software/Web based Application: 2 | |
| 14. | No of International Clients for Software/Web based Application: 15 | |
| 15. | No of Local Clients for Software/Web based Application: 70 | |

### Human Resource Management Functions

|  |  |  |
| --- | --- | --- |
| **No** | **Function Title** | **Function Details** |
| 1. | Personnel Information Management | Employee Database & Profiles, Job and Salary History, Employee Reports Define custom employee reports. |
| 2. | Leave / Time-OFF | Creating Leave/Time-Oﬀ Types, Leave Rule Configuration, Specify various leave rules for each leave type (Restrictions, Accrual rules, Carry Forward rules, etc)  Leave/Time-Oﬀ Period, Configuration - Hire Date Based, Custom Specify when leave / time-Oﬀ periods should begin, Employee joined date or anniversary based, Company fiscal year based etc.  Calendar Monthly/Yearly view of employees absence |
| 3. | Performance | Create 360 degree Employee Reviews, Multiple reviewers per review, Weight age & Rating Calculations |
| 4. | Dashboard | View pending task lists and other graphical representations of Employee leave and headcount reports, Features a quick, Launch panel too, Additional Modules |
| 5. | Corporate Directory | Find employee contact information |
| 6. | Assets | Create assets with vendor, brand and service information and assign them to employees. You can also track assets, Usage histories |
| 7. | News Publisher and Policy Management | Share news and company policies with your employee |
| 8. | Audit Trail | Track system wide personal information changes. |
| 9. | Create training packages  and courses | For each training course, multiple training sessions can be created. |
| 10. | Training Reports | Trainer and student session reports can be created via training reports. The report will depict the attendees of the session along  with rating given, session date, session status, etc |

### Provident Found Management Functions

|  |  |  |
| --- | --- | --- |
| **No** | **Function Title** | **Function Details** |
| 1. | Setup functions | Setup functions, financial year setup, hardware setup and administration, Setup are carried out through this module. It has the facility to create new branches, users and assign rights according to hierarchical positions and control the branch functions. |
| 2. | Beneficiary Information | Beneficiary module takes care of beneficiary related information and management. It has facility to enter the details of beneficiary, PF No., address, photo, nominee details and other required information. The facility for addition, deletion, listing, reporting, mailing lists, registers are provided in this module. |
| 3. | Trust Accounting | Total Accounting Requirements of the Trust is managed through this module. Accounts related to all Receipts and payments are maintained. |
| 4. | Loan Accounting | Loan takes care of loan scheme, type and ledger creation. It has the piton to create installments & calculate interest on equated, simple or compounding methods and normal methods according to the Trust’s decision. |
| 5. | Security Aspects | Security aspects of the software are taken care from different angles. It has incorporated encryption, menu controls, user control; log control and other security features required For Financial Institutions. Back up facilities on multiple locations is also provided towards data restoration and crisis Management in case of major hardware, network failure. |
| 6. | Customization & Implementation | The software has the facility to incorporate new modules without much additional redesign. |
| 7. | Centralized Control | The facility to incorporate instructions and circulars on subscription and  loan operations ensures elimination of data entry mistakes and wrong  Calculation of interests. Facility to incorporate instructions of Central  Provident Fund Commissioner, Income Tax officials, etc. also can be  Incorporated. |

### Technology of the Solution

|  |  |  |
| --- | --- | --- |
| **SL** | **Title** | **Description** |
| 1. | Programming Framework | DDD, ASP.NET MVC Web Application |
| 2. | Programming Language | C#, ASP.NET |
| 3. | Database | SQL Server 2008 R2 |
| 4. | Script Language | Java Script, JQuery |
| 5. | Operating System | Microsoft XP/7 |

### Milestones of the Solution

|  |  |  |  |
| --- | --- | --- | --- |
| **SL** | **Module** | **Functions Title** | **Hours** |
| 1. | HR | Personnel Information Management | **48** |
| 2. | Leave / Time-OFF | **40** |
| 3. | Performance | **24** |
| 4. | Dashboard | **48** |
| 5. | Corporate Directory | **16** |
| 6. | Assets | **16** |
| 7. | News Publisher and Policy Management | **32** |
| 8. | Audit Trail | **16** |
| 9. | Create training packages and courses | **40** |
| 10. | Training Reports | **40** |
| 11. | Common Configuration | **40** |
| 12. | Application Setting | **48** |
| 11. | PF | Setup functions | **32** |
| 12. | Beneficiary Information | **40** |
| 13. | Trust Accounting | **32** |
| 14. | Loan Accounting | **24** |
| 15. | Security Aspects | **24** |
| 16. | Customization & Implementation | **32** |
| 17. | Centralized Control | **24** |
| 18. | Common Configuration | **40** |
| 19. | Application Setting | **48** |
| 20. |  | Report for HR | **80** |
| 21. |  | Report for PF | **80** |
| 22. |  | User Documents | **40** |
| Extra Hours: | | | **100** |
| **Total Hours:** | | | **1100** |

**Notes:**

* It will be fixable for us
* Reporting will be coming base on required.
* We are trying to deliver as early possible.

### Price of the Solution

|  |  |  |  |
| --- | --- | --- | --- |
| **SL** | **Activity Description** | **Total Hours** | **Amount in Taka** |
| 1. | Human Resource System | **550** | **1,20,000.00** |
| 2. | Provident Found System | **550** | **1,30,000.00** |
| **Special Discount:** | | | **30,000.00** |
| **Total:** | | | **2,20,000.00** |
| **Amount in Word: One Lac Fifty Thousand Taka Only** | | | |

**Customization of the Software:**

* The offered price is for the agreed SCR cost only. Any addition, alteration, modification to the mentioned task in your provided requirement document is subject to charge. In such cases, BANGLADESH FIRE SERVICE AND CIVIL DEFENCE will inform their requirements to iiExplore (IIE) and iiExplore (IIE) will calculate the man-hour needed for the task. Effort for additional task will be calculated Taka 1500.00 (One Thousand and Five Hundred taka) per Man-hour. After receiving the work-order for the additional task/s, iiExplore (IIE) will commence further development task.

### Payment Method

|  |  |
| --- | --- |
| **Description** | **Amount to be Paid** |
| After Installation | **100%** |
| **Total:** | **100%** |

**Payment shall be remitted/wire-transferred to the iiExplore Bank Account:**

* Account Name : Arif Mahabub
* Account No. : 20502900200586201
* Bank : Islami Bank Bangladesh Ltd

### Deliverables

At the end of the work, BANGLADESH FIRE SERVICE AND CIVIL DEFENCE will receive the following deliverables from IIExplore:

* Application Software installer in CD

### Validity of the Offer

The proposed offer shall remain valid for one month from the date of proposal submission.